

**Magnolia Point Women's Club (MPWC) June 14, 2023
General Meeting Minutes**

Date and Time: June 14, 2023, 3:30 p.m.
Location: Magnolia Point Golf and Country Club Crystal Dining Room
Attendees: Sign-in Sheet attached
Greeters: Donna Habing and Suzanne Foster
Welcome and Call to Order: President Lorna Broughton at 3:29 p.m.

- **Pledge of Allegiance** Lorna Broughton.
- **New Members/Guests:** There were no new members or guests at today's meeting.
- **The Pink Pig** Returning next month - be sure you don't forget your name badge.
- **June Birthdays:** The June birthday celebrants were Lori Miller, Glenda Harden, Monica Harmon, Marguerite Martin, Linda Thill, and Barbara Coker. Each was presented with a \$2.00 lottery ticket.

- I. **Quorum:** Marty Essex verified that a quorum was present.
- II. **Minutes:** (Lorna Broughton) A motion to accept the May 10, 2023, General Meeting Minutes was made by Marlene Jacobs and seconded by Linda Thill. There was no discussion. The motion passed unanimously.
- III. **Announcements:**

- Tools 4 Clay Schools: Lorna Broughton directed members to place any donations in the bin in the lobby. All donations must be new and still packaged.
- Introduction new Officers and Committee Directors: (Lorna Broughton)

Officers:	President	Lorna Broughton
	Vice President	Donna Habing
	Corresponding Secretary	Pam Young
	Recording Secretary	Marty Essex
	Treasurer	Linda Werring
	Immediate Past President	Joanne LaBeouf
Committee Directors:	Grants	Nancy Nettuno
	Activities	Cindy Triay
	Fundraising	Joanne LeBeouf
	Membership	Marguerite Martin
	Clay County Schools	Suzanne Foster
	Communications	Sandy Waldrup
	Scholarships	Marsha Fields (September)
- Membership encouragement: (Donna Habing) The issue of low membership is concerning. Last year, 59 women were welcomed into the community and only two joined the Club. Donna stressed that there are many good reasons to join the MPWC even if you cannot attend the meetings. Donna encouraged all to take a MPWC membership brochure and invite at least one woman from their neighborhoods to join.

IV. **Old Business:**

- Treasurer: (Lorna Broughton for Linda Werring) After May 31, membership dues increased to \$40.00. To date, Linda has received dues from 171 members. Lorna encouraged those who have not paid to drop off a check off with her today or at Linda's home or go to the website and pay online with a credit card.

- **Grants:** (Nancy Nettuno) Nancy reported on the outcome of Reinhold Celebrate Clay Awards. The main nomination for MPWC submitted was for Community Service Award. The impact of MPWC as a nonprofit, while significant, just could not compete with the other, much larger nonprofits in Clay County, but we did get publicity and access to training. Waste Not Want Not was the well-deserved winner. MPWC also submitted nominees for Volunteer of the Year, Marlene Jacobs. and Executive Director of the Year, Joanne LaBeouf. Although neither Marlene nor Joanne won the award, they are winners in MPWC!

V. New Business:

- **Activities:** (Cindy Triay)
 - July 12: Cheryl Starnes, a Magnolia Point resident, who serves on the Green Cove Springs' Citizens Advisory Committee, will be our speaker.
 - August 9: Sara Pleasants from the Florida Department of Transportation will speak to us about the First Coast Highway and other DOT issues that affect us.
 - Luncheons, Picnic, Ice Cream Social: Lorna Broughton announced that Cindy has agreed to be responsible for Programs and off-site socials but the organization of MPWC's traditional Installation Luncheon (in May), Ice Cream Social, and Family Picnic are still wide open. Sandy Waldrup has volunteered to organize the Holiday Luncheon (in December). Please let Lorna know if you are interested in organizing one or all of these socials.
- **Clay County (CC) Schools:** (Susan Mitchell/Suzanne Foster)
 - Charles E. Bennett Elementary School CEB: Suzanne reported that MPWC will continue to make donations to the CEB Pantry and that she is in need of a school liaison for CEB.
 - Tools 4 Clay Schools: Suzanne announced that donations for this project may be placed in the bin in the lobby after meetings or dropped off at either Susanne Foster's or Donna Habing's home. Tool 4 Clay Schools helps provide supplies for the Clay County free teacher store. The store offers teachers an opportunity to select classroom supplies and materials at no cost to them. MPWC will be collecting school supplies in support of this project through August.

VI. Other Business: There was no other business.

VII. \$1.00 Commercials: Donna Habing advertised a friend in GCS who does pet sitting. She passed out her business card to interested members.

VIII. Adjournment: Lorna Broughton adjourned the meeting at 3:55 p.m.

Respectfully submitted,

Marty Essex, Recording Secretary.

Today's Program: (Joanne LaBeouf) The 2023-24 MPWC Scholarship recipients included Clay High seniors Cassandre Francios, Janiyah Stevens, Savannah Green, and Lydia Lovelady. Joanne LaBeouf, as Scholarship Director, thanked the Scholarship Committee members for their efforts: Barb Phelps, Sharon Sprott, Pam Calloway, Janine O'Connor, Marguerite Martin, Cheryle Newman, and Marsha Fields. She introduced the two winners in attendance: Cassandre, accompanied by her mother, and Savannah, accompanied by her grandmother. The two girls shared their accomplishments and future study plans with the membership and were gifted a yellow rose signifying friendship. Joanne read a brief biography for Janiyah Stevens and Lydia Lovelady, the other two winners who were unable to attend. She also recognized Susan Mitchell as the first Scholarship Committee Chair in 2003 and presented her with a yellow rose. After the program, members greeted and chatted with each of the recipients.

Magnolia Point Women's Club

Attendance at 6/14/23 Meeting

Please Sign In

1. Donna Habing	26. Pam Calloway
2. Nancy Nettums	27. Glenda Harder
3. Lana Broughton	28. Marlene Jacoby
4. Susan Mitchell	29. Col Kennedy
5. Ramona Ferrara	30. Norma Chao
6. Margaret Adesoro	31. Marcia Blackwell
7. Lori Miller	32. Cindy Triay
8. Quada	33. Phyllis Skarbrink
9. Monica Harmon	34. Mary Kendall
10. Marty Esser	35. Martha Xels
11. Barbara Phelps	36.
12. Shirley Orvosh	37.
13. Sharon Murphy	38.
14. Anne Bastress	39.
15. Janet Schaeffler	40.
16. Joann St. Beauf.	41.
17. Joanne Foster	42.
18. Jackie Mauer	43.
19. Linda Thiel	44.
20. Marguerite Martin	45.
21. Helen McDermott	46.
22. Pam Young	47.
23. Doree Marion	48.
24. Rosemary Coker	49.
25. Andy Wreck	50.

**Magnolia Point Women's Club (MPWC)
Executive Officer and Committee Reports
Revised June 13, 2023**

EXECUTIVE OFFICER REPORTS:

Corresponding Secretary: (Pam Young) All Job Descriptions and Guidelines have been reviewed and updated for the 2023-24 term.

Treasurer's Report, June 2, 2023: (Linda Werring)

BANK STATEMENT DATED MAY 31, 2023	ACTUAL BANK BALANCES DTD JUNE 2, 2023
Checking Account \$1,229.40	Checking Account \$1,079.40
Unrestricted Money Market \$14,388.63	Unrestricted Money Market \$14,388.63
Reserves Account \$8,081.63	Reserves Account \$8,081.63
Restricted Schools Account \$3,511.69	Restricted Schools Account \$3,511.69
Restricted Maggie's Meals Acct \$1,352.93	Restricted Maggie's Meals Acct \$1,352.93
Restricted Scholarship Account \$10,028.43	Restricted Scholarship Account \$10,028.43

- There are two outstanding checks in the checking account: \$50 donation to the Alzheimer's Assn. \$100 Memorial donation – Sheila Donald
- The finance committee met on May 30, 2023, to go over the proposed budget for this fiscal year. A proposed budget is being presented to the board at the June 7th board meeting.
- As of June 2, 2023, the club has 168 members who have joined or renewed their dues for this year.
- Our 2022 taxes have been prepared and filed. They should be on the website in the near future.

COMMITTEE REPORTS:

Finance Committee: The Finance Committee met May 30, at 1:30 at Linda Werring's home (3655 Shinnecock Lane). Attendees, according to our Bylaws, must include President, Vice President, Treasurer, and at least 2 members at large. The attendees at the meeting were Linda Werring (Treasurer), Lorna Broughton (President), Donna Habing (Vice President), and Nancy Nettuno, and Sandra Magyar (members at large). A full Finance Committee Report will be presented at the Board of Directors meeting July 5.

Activities: (Cindy Triay)

- June 14 Program - Scholarship Award Recognition. The four Clay High senior girl winners, each accompanied by a parent, will share their stories. The girls will be available for MPWC members to personally meet following the program.
- July 12 – Cheryl Starnes from the Citizens Advisory Committee will be our speaker.
- August 9 – Sara Pleasants from the DOT will speak to us about the First Coast Highway and other DOT issues that affect us.
- Other programs Cindy is researching include a speaker from the Audubon Society, Art Yeaman's presentation of a new character, a speaker from the National Weather Service or a local meteorologist.
- Cindy reviewed several ideas for social outings including the Butterfly Rainforest in Gainesville or the Botanical Gardens, the Cummer Art Gallery, a Mexican theme dinner to celebrate the Women's Club's 20th Anniversary (2 years late – Covid got in the way).

- While Cindy is actively working on programs and social outings, MPWC still needs volunteers to organize our Family Picnic, Ice Cream Social, and Installment Luncheon in May 2024. Sandy Waldrup has volunteered to organize the Holiday Luncheon in December.

Clay County Schools: (Susan Mitchell) Suzanne Foster has volunteered to be the new Director of Clay County Schools. Susan Mitchell has agreed to work with her until she departs on her travels.

- **Clay Education Foundation (CEF):** MPWC will be participating in the Tools 4 Clay Schools - Summer School Supply Drive to fill up their free teacher store. This program collects, stores, and distributes school supplies and classroom materials to help alleviate this burden from teachers and low-income parents. The store offers teachers an opportunity to select classroom supplies and materials at no cost to them. An email was sent out to all MPWC members informing them of the needed supplies. Members can bring their donations to the general meetings or drop them off at Suzanne Foster's or Donna Habing's homes through August. Only new, still packaged items will be accepted.
- **Bannerman Alternative School (BAN):** Susan Mitchell purchased and delivered 200 key chains with the school's name (\$93.00) and 200 pens with the school's name and motto (\$111.00). The total cost was \$204.00.
- **Charles E. Bennett Elementary (CEB):** Susan Mitchell reported that the CEB Pantry has been well used and needs more stock. Left-over foods from Maggie's Meals have been transferred to the Pantry. MPWC presented a bouquet of flowers to Principal Sheree Cagle to congratulate her on her retirement.
- **GCS Junior High School (GCJ):** Barbara Szymanski reports that the Junior High School is asking for funding for incoming 7th grade orientation - pizza and drinks. She has asked for an estimate of cost.
- **Clay High School (CHS):** Mary Kendall reports that there have been no requests.
- **AMikids:** Donna Habing will be the school liaison for AMikids. She has no updates at this time.

Communications: (Sandy Waldrup)

- **Directory Database:** Susan Mitchell has forwarded her "form" to Sandy Waldrup and Barbara Barclay. Sandy and Barbara are updating the member database as membership changes. Cheryl Kennedy will help with the layout of ads. Anticipated delivery to the printer of the new directory is no later than the week of July 10.
- **Social Media:** Susan Mitchell continues to update the Women's Club Facebook page of our recent activity, as well as contribute to the Magnolia News. Sandy Waldrup also blogs on the website of the recent activity. Susan has agreed to keep posting on Facebook and will mentor Cheryle Newman. Sandy Waldrup has taken over preparation of the *Magnolia News* articles.
- **Printshop:** Susan Mitchell delivered her printing equipment to Sandy Waldrup. Susan was going to contact CEB about donating some of the supplies, such as old cardstock and paper. Sandy Waldrup has been printing documents upon request for the Hospitality Committee for the new member packets.
- **Website:** Online renewal of dues has been a success; 78 members have renewed their dues as of May 31 using the online form. Sandy Waldrup sent the second email reminder to 48 members who have not renewed their dues, reminding them of the \$5 increase on June 1. Four members responded that they will not be renewing their membership for the upcoming year. Kim Schlosser and Sandy Waldrup, with input from Joanne LaBeouf, Anne Bastress and Cheryle Newman, have been finalizing the vendor application for the upcoming Holiday Arts & Craft Fair in November. The initial vendor email blast, anticipated for no later than June 7 delivery, will inform vendors that all applications and payments will be handled online this year. Members have commented on how easy it was to renew their dues and are pleased this is an available option.

Fundraising: (Joanne Labeouf)

- **Arts & Crafts Fair:** The MPWC Holiday Arts and Crafts Fair will be held at the Clay County Fairgrounds on Saturday November 11. Co-Chairs for the upcoming year will be Anne Bastress, General Chair and Kim Schlosser, Vendor Chair. Cheryle Newman has been added as another co-chair to cover Food Truck Vendors. The co-chairs have been working diligently to make this a “fair to remember”.
 - Anne Bastress, Kim Schlosser, Cheryle Newman, and Joanne LaBeouf did a site visit on May 29. The Fair venue proves to be perfect for MPWC’s needs.
 - Kim Schlosser reported that the Arts and Crafts form is just about ready for website release with a target date of approximately June 7. This is the first year MPWC will have online vendor applications thanks to Kim and Sandy Waldrup.
 - Anne Bastress is working on finding volunteers to fill needs in important positions. She is seeking two volunteers to manage local sales (donations), and one to manage volunteers on the day of the fair. If interested, please contact Anne and she will explain the positions.
 - 50/50 raffles will be conducted in the lobby at MPWC general meetings (July-October) to help raise funds for new items for the baskets and silent auction.
- **Directory Ad Sales:**
 - Lorna Broughton reported that the sales of Directory Ads shut down May 31. \$3770.00 has been collected with \$180.00 still outstanding.
 - Sandy Waldrup and Barbara Barclay are updating the member database. Cheryl Kennedy will help with the layout of ads. Anticipated delivery to the printer of the new directory is no later than the week of July 10.
- **Luminaria:** Sarah McWhorter has completed a luminaria inventory and has some leftover items (candles) from last year she will use. She estimates about \$4,200 in expenses for bags, cups, and candles; her quote includes shipping. Candle costs have increased this year; however, because Sarah will be ordering less (because of leftover candles), the cost comes out about even. Sarah estimates that further costs incurred in November would be printer ink and card stock for approximately \$200.

Grants: (Nancy Nettuno) Outcome of the Reinhold Celebrate Clay Awards for MPWC: The main nomination MPWC submitted was for the Community Service Award. The impact of MPWC as a nonprofit, while significant, just could not compete with other, much larger nonprofits in Clay County, but we do get publicity and access to training. MPWC also submitted nominees for Volunteer of the Year (Marlene Jacobs) and Executive Director of the Year (Joanne LaBeouf). Although neither Marlene nor Joanne won the award, they are winners in MPWC!

Maggie’s Meals (MM): (Lorna Broughton/Suzanne Foster)

- Maggie’s Meals ended May 25, 2023. Any monies remaining in the MM account will be used to continue feeding Clay County children. The left-over MM foods were transferred to the CEB Pantry.
- Our MM kids will be provided for during the summer if they choose. According to the May 26 edition of *Clay Today*, Clay County Schools will be providing breakfast and/or lunch to most students within the school district from June 5-July 21. There are 11 county-wide sites. CEB will be providing both breakfast (8-9 am) and lunch (noon to 1 pm). The meals must be consumed on site, and anyone 18 or younger can partake with no other charge or application process.

Membership: (Marguerite Martin)

- **Hospitality:** Our new Hospitality Chair, Diane Lochner, has been very busy updating and gathering the inserts for the Welcome Packets. The current list from May Management shows 9 new residents that will be visited soon.
The packets contain the following information:

- MPWC new member information (tri-fold brochure)
- Insert explaining the benefits of joining MPWC and a list of the charities that MPWC has supported
- Luminaria information
- MPWC Directory of Businesses (need update for 2023)
- MPWC welcome card in case we miss seeing the resident in person
- Folder from Magnolia Point Golf and Country club (includes membership information for golf and tennis and a current monthly schedule of events)
- Local information, Explore Clay magazine and Green Cove Springs Business and Community Directory
- Map of the Magnolia Point (Bill Nisley is updating)
- Golf cart policy and registration form
- Welcome letter from Magnolia Point HOA Magnolia Point Community Association
- the *Handbook of Covenants & Guidelines*. The updated version is now available on the website.
- **Sunshine:** Sharon Murphy reported that she sent out one Sympathy card to Donna Habing on the death of her mother.
- **Helping Hands:** No Activity for May.

Scholarship: (Joanne LaBeouf)

- **The 2023-2024 Scholarship Committee members are:**
 - Director:
 - Marsha Fields (serving September 2023-24, 2024-25)
 - Committee Members:
 - Barbara Phelps (serving 2021-22, 2022-23, 2023-24)
 - Pam Calloway (serving 2021-22, 2022-23, 2023-24)
 - Sharon Sprott (serving 2021-22, 2022-23, 2023-24)
 - Marguerite Martin (serving 2022-23, 2023-24, 2024-25)
 - Cheryle Newman (serving 2022-23, 2023-24, 2024-25)
- **Scholarship:** Joanne LaBeouf reported that everything is set for the after-meeting program on June 14, Magnolia Point Women's Club Scholarship Award Recognition. The four Clay High senior girl winners are: Cassandre Francois \$6,000, Janiyah Stevens \$4,000, Savannah Green \$2,500 and Lydia Lovelady \$2,500. The girls will share their stories and will be available for MPWC members to personally meet following the program. The Scholarship Committee will submit an all-inclusive article to *Clay Today* this week with all their information. They will also submit an article to *The Magnolia News* that will include the history of the MPWC Scholarship program and will submit a blog to the MPWC website.

Special Projects/Charities:

- **Waste Not Want Not Project:** Phyllis Skarbrevik continues to collect paper bags for Waste Not Want Not. Please deposit any paper bags in the container at Guard Gate.
- **The Clothes Closet and Food Pantry** – Brought to our attention by Phyllis Skarbrevik – This organization provides support to needy families in Clay County – clothes, household items, and a food pantry (not connected the GCS Food Pantry). There are 2 ways to help:
 1. MPWC check donations – can help with vehicle maintenance.
 2. Individual donations of needed items – there is a link to let members know what items are needed.

An email blast will be sent out and MPWC members may act on this information individually.