

**Magnolia Point Women's Club (MPWC)**  
**Minutes**  
**May 10, 2023**

**Date/Time/Location:** May 10, 2023, 3:00 p.m.; Magnolia Point Golf and Country Club  
(MPGCC) Dining Room

**Attendees:** Reservation Sheet Attached

**Greeters:** Current Board of Directors

**Welcome and**

**Call to Order:** President Joanne LaBeouf called the meeting to order at 11:03 a.m.

**Pledge of Allegiance:** Marlene Jacobs led the Pledge.

**May Birthdays:** Members recognized the birthdays of Suzanne Foster, Anne Bastress and Jackie Maneval.

**Drawing:** Joanne LaBeouf won the drawing for Orange Park Community Theater tickets to The "Little Shop of Horrors".

**I. Quorum:** Joanne LaBeouf announced that a quorum was present.

**II. Minutes:** A motion to accept the April 12 Minutes was made by Lorna Broughton; seconded by Norma Chao. The motion passed.

**III. Old Business:**

- **Bylaws:** The Bylaws were accepted on April 12; they are posted to the MPWC website.
- **Membership:** Dues are due in May. You may mail your check to Linda Werring or drop it off at her home (3655 Shinnecock Lane). Our new online option also is available and as many as 59 have paid online successfully.
- **Special Project:** The GCS Police Department project was a success. MPWC served meals to 25 officers and staff on April 13. Thank you to Marlene Jacobs, Cheryle Newman, Eloise Burman and Glenda Harden for making this happen. Chief Guzman expressed his appreciation for thinking of our men in blue.
- **Email Notice:** Magnolia Point Women's Club CEB Pantry has been selected to receive \$1 from every \$12.99 Bloomin' 4 Good bouquet sold during the month of May 2023 at Winn-Dixie 3260 US-17, Green Cove Springs FL

**IV. New Business:**

- **Scholarship:** The Scholarship Committee has announced its MPWC Scholarship winners: Cassandre Francois \$6,000, Janiyah Stevens \$4,000, Savannah Green \$2,500 and Lydia Lovelady \$2,500. Members are encouraged to attend the after-meeting program June 14 and meet these winners in person.

**V. Other Business:**

- **Thanks to Executive Officers, Board of Directors, Chairs and Volunteers:**  
Outgoing President, Joanne LaBeouf thanked the Executive Officers, Directors, Chairs and special project volunteers who have helped accomplish much this past year. A slideshow presentation highlighted the names of each of these members, included a list programs and activities, and a list of all of MPWC's charitable non-profit giving for 2022-2023.
- **New Officers Installation:**
  - President, Lorna Broughton
  - Vice President, Donna Habing
  - Corresponding Secretary, Pamela Young
  - Recording Secretary, Marty Essex
  - Treasurer, Linda Werring

**VI. Adjournment:** Joanne LaBeouf adjourned the meeting at 11:20 p.m.

Respectfully submitted,

President Joanne LaBeouf

-----

**After Meeting Program:** Past Presidents' Recognition

The theme of the program was to recognize MPWC's past presidents and thank them for their volunteering over the past 20 years. There have been 17 past presidents and 12 attended the luncheon. All presidents were recognized and received a peach-colored rose signifying gratitude. A photo slide of all of the past presidents was shown as each was introduced. A slide show of all photos and the year's volunteer efforts was shown throughout the luncheon.

Attendees: 5-10-23 RSVP list. 55 people				
Margaret	Acheson		Jean	Kurth
Mary	Austin		Joanne	LaBeouf
Anne	Bastress		Diane	Lang
Marcia	Blackwell		Kimberly	LaPorte
Pam	Brame		Diane	Lochner
Lorna	Broughton		Sandy	Magyar
Eloise	Burman		Jackie	Maneval
Cissy	Burnette		Bobbe	Marion
Dee	Butler		Marguerite	Martin
Carrie	Cardascia		Susan	Mitchell
Kathie	Cardon		Penny	Murphy
Norma	Chao		Nancy	Nettuno
Barbara	Coker		Cheryle	Newman
Jean	Costa*		Thresa	Oliverio
Dianne	Dearth		Shirley	Orvosh
Marty	Essex*		Barbara	Phelps
Ramona	Ferrara		Judy	Sessions
Marsha	Fields		Valorie	Shepard
Suzanne	Foster		Jaci	Shields
Brenda	Frey		Susie	Snow*
Donna	Habing		Linda	Thill
Glenda	Harden		Cindy	Triay
Marlene	Jacobs		JoAnn	Vann
Pat	Jolly		Ginny	Walden
Mary	Kendall		Sandy	Waldrup
Cheryl	Kennedy		Anna	Weidner
			Linda	Werring
			Pam	Young
			Marsha	Zuppan

**Magnolia Point Women's Club (MPWC)**  
**Executive Officer and Committee Reports**  
**May 8, 2023**

**EXECUTIVE OFFICER REPORTS:**

**President:** Joanne LaBeouf reports that the installation of officers will occur on May 10, 11 a.m. at the MPWC luncheon held at the Magnolia Point Golf and Country Club Crystal Dining room. The overall theme of the day is Recognition of MPWC's Past Presidents. Our 2022-23 Executive Officers, Committee Directors and Chairs are to be commended on all of their hard work this past year.

- Turnover materials will be provided to the incoming President, Lorna Broughton.
- A notebook containing relevant information for the Vice President (VP) position will be provided to the incoming VP, Donna Habing.

**Recording Secretary:** Sarah McWhorter will provide a binder and other materials to the incoming secretary, Marty Essex.

**Corresponding Secretary:**

- Lorna Broughton will provide a binder and thumb drive for the incoming Corresponding Secretary, Pam Young, with all the information she needs to carry out her duties. She plans to meet with her within the next few weeks to orient her in this position.
- Lorna sent a thank you letter to Alice Lodge and her bridge group for their donation of \$93.00 to MPWC Charities.

**Treasurer's Report:** Linda Werring continues as Treasurer for 2023-24. The Treasurer report for the end of the year is attached to the end of this report.

**COMMITTEE REPORTS:** (Committees not listed have no report for the month.)

**Communications:** (Sandy Waldrup)

- **Social Media:** Susan Mitchell continues to update the Women's Club Facebook page of our recent activity, as well as contributes to *The Magnolia News*. Sandy Waldrup blogs recent activity and events on the website.
- **Website:** The website team continues to manage the website. Comments or issues should go directly to Director Sandy Waldrup. The online renewal of dues has been a success; 53 members have renewed their dues to date using the online payment option. Members have commented on how easy it was to renew their dues and are pleased this is an available option. The contract with Web904 ended as of April 30. Beginning May 1 through April 30, 2024, Web904 will host MPWC's website for an annual fee of \$180.00. The online vendor form/payment is being finalized for the upcoming Holiday Arts & Craft Fair. Work is continuing on the photos that are being posted to the site.

**Fundraising:** (Joanne LaBeouf)

- **Arts & Crafts Fair:** Co-Chairs for the upcoming year will be Anne Bastress, General Chair and Kim Schlosser, Vendor Chair. The MPWC Holiday Arts and Crafts Fair will be held at the Clay County Fairgrounds on Saturday November 11. Plans are already underway.

- **Directory Ad Sales:** Lorna Broughton has collected \$3680.00 to date. She expects to receive a few hundred dollars more. Deadline for renewing and soliciting new ads is June 1. The plan is to have the Directory go to print by June 26 and be ready for delivery by July 1.
- **Luminaria:** Sarah McWhorter is doing an inventory of leftover items from December's fund raiser. She will work on developing a list of needs to present to the Finance Committee in June.

**Grants:** (Nancy Nettuno) Earlier this year, MPWC applied for the Celebrate Clay award sponsored by the Reinhold Foundation. Joanne LaBeouf, Marlene Jacobs, Susan Mitchell and Nancy Nettuno attended this event at Thrasher Horne. Although MPWC did not receive an award this year, it was a great event that keeps MPWC in the public eye.

**Meals (MM):**

- Suzanne **Foster** reports that May 25 will be the last day for Maggie's Meals. Any funds remaining will be reassigned to the Green Cove Springs Schools' CEB Pantry. As of May 2, \$1,286.64 remains in the account. Expended funds as of the April 1 Committee report:
  - April 13 (Sam's) -\$302.00
  - April 19 (BJ's) -\$251.19
  - April 24 (BJ's) -\$729.07
- A special thank you to Pam Brame, MM Director from May 2022 to December 2022 for her dedication to the success of MM. Also thank you Suzanne Foster for helping MPWC continue with MM to May.

**Membership:** (Marguerite Martin)

- **Hospitality:** Sandy Magyar and Jaci Shields visited the final group of new residents. Since the beginning of our term as Hospitality, they have visited 59 homes and everything is up to date. Sandy will give the leftover items and instructions to the new team this month. Diane Lochner will take over Hospitality.
- **Sunshine:** Sharon Murphy reported she sent out one get well card, one sympathy card and two bouquets of flowers to members.
- **Helping Hands HH):** Barbara Adams reported that, as requested, HH provided a meal for Cindy Triay following her surgery.

**Green Cove Springs (GCS) Schools:** (Susan Mitchell)

- **Bannerman Alternative School (BAN)** (Mary Austin) MPWC purchased 100 key chains and 200 pens for the school to use as an incentive gift for students. The cost of the items was just over \$200.
- **Charles E. Bennett Elementary (CEB):** The CEB Pantry is going well and being used by parents while being supervised by the social worker.

**Scholarship:** (Joanne LaBeouf)

- Selection of the MPWC Scholarship Winners is done. Clay High senior girl awards are as follows: Cassandre Francois \$6,000, Janiyah Stevens \$4,000, Savannah Green \$2,500 and Lydia Lovelady \$2,500. Plan to attend the after-meeting program June 14 and meet these winners in person.
- MPWC award certificates will be handed out by Dana Brock, MPWC's scholarship counselor at Clay High, on May 15 at the Russell Baptist Church in Lake Asbury.

/jpl

## Appendix I

Magnolia Point Women's Club  
Treasurer's Report  
End of Fiscal Year – April 30, 2023

My report this month is a recap of the fiscal year that went from May 1, 2022 through April 30, 2023. I am including the Profit and Loss Statement, which is generated by Quickbooks and I am also including our Proposed/Actual Budget for the fiscal year. You will need to keep in mind that the Proposed/Actual Budget (Excel Spreadsheet) does not include any of the restricted accounts – Maggie's Meals, Green Cove Schools, or Scholarships. The Profit and Loss Statement does show both the restricted and unrestricted accounts.

Below is my explanation of the differences between the two reports.

TOTAL INCOME REPORTED ON PROFIT & LOSS REPORT (Left most column)	\$29,391.28
TOTAL INCOME REPORTED ON ACTUAL BUDGET -	<u>\$12,847.49</u>
Difference is	\$16,543.79

The Profit and Loss Statement includes:

\$ 3,490.00	Directory Ads
\$10,627.50	Luminary Kits that was for scholarships
\$ 2,100.00	Prepaid members' dues that will go toward the new fiscal year
<u>\$ 326.29</u>	Difference in income shown for the Arts & Crafts Fair held in May 2022*
\$16,543.79	

\*The Proposed/Actual Budget shows the **net** profit made from the Arts & Crafts Fair. The Profit & Loss Statement shows the **gross** income.

TOTAL EXPENSES SHOWN ON PROFIT & LOSS REPORT - Left most column	\$15,984.39
TOTAL EXPENSES SHOWN ON ACTUAL BUDGET -	<u>\$10,584.01</u>
Difference is	\$ 5,400.38

The Profit and Loss Statement includes:

\$5,169.16 for Luminaria and other fundraising expenses  
\$ 341.22 Winn-Dixie Gift card that was given to the women's club (\$500 beginning balance)\*  
\$ (110.00) Member Benefits started the fiscal year with a credit balance.  
\$5,400.38

\*From the \$500 Winn Dixie Gift Card, the club spent \$158.78 on wine and spirits to be used in the gift baskets for the May 2022 Arts and Crafts Fair.

---

On the actual budget excel spreadsheet, you can see that our income was \$12,847.49 and our expenses totaled \$10,584.01. However, Sacred Heart Catholic Church generously gave us \$2,000 this past year that should be used for our charitable work. With Maggie's Meals ending at the end of this school year, I did not put those funds into the Maggie's Meals account. That \$2,000 will be transferred out of our general fund and will go towards something charitable this fiscal year. So basically, you can deduct \$2,000 from our income and you can see that our income and expenses closely offset each other.

If anyone has any questions or comments regarding the treasurer's report, please feel free to contact Linda Werring.

	A	B	C	D	E	F
1		<b>Approved Budget 2022-2023</b>		<b>Actual Budget as of April 30, 2023</b>		
2	<b>Income:</b>					
3	Advertising Income		10		3.00	
4	Classified Ads	0				
5	Meeting Ads	10		3.00		
6	Donations - Cash		0		2868.42	
7	Grants		500		150.00	
8	Interest		50		76.85	
9	Member Dues		5795		6415.00	
10	Fundraising: Net Income		7945		21.58	
11	Fundraising: Boutique (Net)		3300		3302.14	
12	Misc. Income (Badge fines, etc)		250		10.50	
13	<b>TOTAL INCOME</b>		17850		12847.49	
14						
15	<b>Expenses:</b>					
16	Charitable Giving		5000		2639.98	
17	Charity (Emergency Fund)	2700		1639.98		
18	Memorial Donations	500		200.00		
19	GCS Police - Trunk or Treat	200		200.00		
20	Orange Park Comm. Theatre	250		250.00		
21	GCS Golf Tournament Sponsor	250		250.00		
22	Sacred Heart Outreach	1000				
23	Rotary Wrestling	100		100.00		
24	Communications-Email Service		400		378.00	
25	Equipment		300			
26	Fundraising Exp: GCS Schools		1000			
27	Historian Expense		400		165.00	
28	Insurance		650		645.66	
29	Legal Expense (State of FL)		150		126.88	
30	Member Benefits		3000		1438.49	
31	Program/Speakers	500		528.31		
32	Social	2200		506.24		
33	Sunshine	300		403.94		
34	Membership Exp		300		270.20	
35	Miscellaneous Expense		170		238.00	
36	Office Expense		700		344.04	
37	Postage		50		48.96	
38	Printing:		2400	109.36	1759.18	
39	Directory	2000		1649.82		
40	Welcome Packets/New Residents	400			130.02	
41	Professional Services		500		450.00	
42	Scholarship Expense		80		79.45	
43	Software		250		195.00	
44	Website Expense		2500		1675.15	
45	<b>TOTAL EXPENSES</b>		17850		10584.01	

	A	B	C	D	E	F
46						
47						
48	Approved & Actual Budget Continued...					
49	Not included in this budget is the \$500 Winn-Dixie gift card we received.					
50	\$103.80 was spent on the Xmas luncheon. The amount over \$500 is listed above, on the social line.					
51	\$243.66 was spent on the Arts & Crafts Thank you social.					
52	\$158.78 was spent on wine for the Arts & Craft Fair held in May, 2022.					
53						
54	<b>Charities donated to:</b>					
55	Sacred Heart \$500					
56	Waste Not Want Not \$500					
57	GCS Garden Club \$20					
58	Friends of GCS Library \$250					
59	Clay County Historical Society \$100					
60	GCS Police Dept. Meal \$269.98					



# Magnolia Point Women's Club

## Profit and Loss by Class

May 2022 - April 2023

	1-REG	2-GCS/CEB	3-MMEALS	4-SCHOLARSHIPS	TOTAL
Revenue					
Advertising Income					\$0.00
Directory Ads	3,490.00			270.00	\$3,760.00
Meeting Ads	3.00				\$3.00
<b>Total Advertising Income</b>	<b>3,493.00</b>			<b>270.00</b>	<b>\$3,763.00</b>
Arts-Crafts Fair (Boutique)					
Auction-Silent	2,098.00				\$2,098.00
Misc Income	100.00				\$100.00
Raffle Baskets	1,321.00				\$1,321.00
Vendor Fees	109.43				\$109.43
<b>Total Arts-Crafts Fair (Boutique)</b>	<b>3,628.43</b>				<b>\$3,628.43</b>
Donations-Cash	2,853.42				\$2,853.42
Fundraising Income					
ABC Sales	15.00				\$15.00
Amazon	5.00				\$5.00
Winn Dixie Open Sales			104.00		\$104.00
<b>Total Fundraising Income</b>	<b>20.00</b>		<b>104.00</b>		<b>\$124.00</b>
Grants					
Open	150.00				\$150.00
<b>Total Grants</b>	<b>150.00</b>				<b>\$150.00</b>
Interest-Bank					
Checking	0.32				\$0.32
GCS/CEB		4.99			\$4.99
MMeals (BIB)			49.92		\$49.92
MMkt	68.44				\$68.44
Savings	8.09				\$8.09
Scholarship				147.45	\$147.45
<b>Total Interest-Bank</b>	<b>76.85</b>	<b>4.99</b>	<b>49.92</b>	<b>147.45</b>	<b>\$279.21</b>
Luminary Sales					
Donations	5.00			3,072.50	\$3,077.50
Kits	10,627.50				\$10,627.50
Misc.	10.00				\$10.00
<b>Total Luminary Sales</b>	<b>10,642.50</b>			<b>3,072.50</b>	<b>\$13,715.00</b>
Member Dues	6,415.00				\$6,415.00
Prepaid	2,100.00				\$2,100.00
<b>Total Member Dues</b>	<b>8,515.00</b>				<b>\$8,515.00</b>

# Magnolia Point Women's Club

## Profit and Loss by Class

May 2022 - April 2023

	1-REG	2-GCS/CEB	3-MMEALS	4-SCHOLARSHIPS	TOTAL
Misc. Income	9.58				\$9.58
Badge Fines	2.50				\$2.50
<b>Total Misc. Income</b>	<b>12.08</b>				<b>\$12.08</b>
<b>Total Revenue</b>	<b>\$29,391.28</b>	<b>\$4.99</b>	<b>\$153.92</b>	<b>\$3,489.95</b>	<b>\$33,040.14</b>
<b>GROSS PROFIT</b>	<b>\$29,391.28</b>	<b>\$4.99</b>	<b>\$153.92</b>	<b>\$3,489.95</b>	<b>\$33,040.14</b>
Expenditures					
Bank Charge	83.40				\$83.40
Charity	500.00				\$500.00
CEB Back to School		130.20			\$130.20
CEB Clothes Closet		93.42			\$93.42
CEB Food Pantry		192.32			\$192.32
CEB Food Weekends			10,264.99		\$10,264.99
CEB Misc.		34.32			\$34.32
Clay County Historical Society	100.00				\$100.00
Friends of the GCS Library	250.00				\$250.00
Garden Club of Green Cove Springs	20.00				\$20.00
GCS - Elementary Schools		1,762.99			\$1,762.99
GCS Police Dept	719.98				\$719.98
GCS Schools-ClayHigh		306.48			\$306.48
GCS Schools-Jr High		334.32			\$334.32
GSC Schools-Bannerman		317.05			\$317.05
GSC Schools-Clay High		343.20			\$343.20
Memorial Donations	200.00				\$200.00
Misc. Donations	150.00				\$150.00
OPCT Membership	250.00				\$250.00
Scholarships				15,000.00	\$15,000.00
Waste Not Want Not	500.00				\$500.00
<b>Total Charity</b>	<b>2,689.98</b>	<b>3,514.30</b>	<b>10,264.99</b>	<b>15,000.00</b>	<b>\$31,469.27</b>
Communications Exp.	378.00				\$378.00
Computer Software	60.00				\$60.00
Fundraising Exp.					\$0.00
Directory Ads Exp	72.07				\$72.07
Fair (Boutique) Exp	586.79				\$586.79
Luminary Exp	4,510.30				\$4,510.30
<b>Total Fundraising Exp.</b>	<b>5,169.16</b>				<b>\$5,169.16</b>
Historian Expense	165.00				\$165.00
Insurance	645.66				\$645.66
Licenses & Taxes	126.88				\$126.88

# Magnolia Point Women's Club

## Profit and Loss by Class

May 2022 - April 2023

	1-REG	2-GCS/CEB	3-MMEALS	4-SCHOLARSHIPS	TOTAL
Member Benefits	-110.00				\$ -110.00
Misc. Exp.	135.26				\$135.26
Programs	478.31				\$478.31
Social	847.46				\$847.46
Sunshine	403.94				\$403.94
<b>Total Member Benefits</b>	<b>1,754.97</b>				<b>\$1,754.97</b>
Membership Exp	270.20				\$270.20
Misc. Expenses	19.34				\$19.34
New Resident Information/Promotion	130.02				\$130.02
Office Expense	344.04				\$344.04
Postage	48.96				\$48.96
Printing Exp.	68.98				\$68.98
Directory	1,649.82				\$1,649.82
Forms	40.38				\$40.38
<b>Total Printing Exp.</b>	<b>1,759.18</b>				<b>\$1,759.18</b>
Professional Services	450.00				\$450.00
Scholarship Expense	79.45				\$79.45
Software	135.00				\$135.00
Website Expense	1,675.15				\$1,675.15
<b>Total Expenditures</b>	<b>\$15,984.39</b>	<b>\$3,514.30</b>	<b>\$10,264.99</b>	<b>\$15,000.00</b>	<b>\$44,763.68</b>
<b>NET OPERATING REVENUE</b>	<b>\$13,406.89</b>	<b>\$ -3,509.31</b>	<b>\$ -10,111.07</b>	<b>\$ -11,510.05</b>	<b>\$ -11,723.54</b>
<b>NET REVENUE</b>	<b>\$13,406.89</b>	<b>\$ -3,509.31</b>	<b>\$ -10,111.07</b>	<b>\$ -11,510.05</b>	<b>\$ -11,723.54</b>