

Magnolia Point Women’s Club (MPWC)
Minutes
November 9, 2022

Date/Time/Location: November 9, 2022; 3:30 p.m.; Crystal Dining Room, Magnolia Point Golf and Country Club (MPGCC)

Attendees: Sign-in Sheet Attached (24 Members Attended)

Greeter: Suzanne Foster

Welcome and Call to Order: President Joanne LaBeouf called the meeting to order at 3:33 p.m.

Pledge of Allegiance: Barbara Adams

Guest Introduction: Jackie Beck and Bonnie Sprinkle
Green Cove Springs Friends of the Library

I. Quorum: Recording Secretary Sarah McWhorter reported that a quorum was not present.

II. Minutes: Minutes of the October General Meeting will be presented for approval again in January 2023. The unapproved minutes are available on MPWC.org.

III. Announcements:

- Following the meeting, today’s activity is “Bring & Take”, a book & jewelry exchange.
- Author Bob Lee has been rescheduled for April 12, 2023.
- Norma Chao is stepping down as GCS Schools Director and the position is open. She has done a great job of organizing her area and finding volunteers to fill the school liaison positions.
- Green Cove Springs Friends of the Library: Bonnie Sprinkle and Jackie Beck represented the Friends. They will be selling raffle tickets after the meeting for a Christmas quilt on display. They provided an update about the current goings on at the library.
- November Birthdays: Linda Werring recognized MPWC November birthdays.

IV. Old Business

- Reminders: Monetary donations to the Friends of the Library and Green Cove Springs Historical Society remain on hold until January 2023. Charity Drive discussion is on hold.
- Web 904 Update: Joanne LaBeouf reported that the new website will be public today, November 9, at 5:00 p.m.
 - Sandy Waldrup will oversee the new site; Kim Schlosser will be the site administrator as Joanie Braatz begins to step down; Sandy Waldrup and Joanne LaBeouf will be editors; and, Susan Mitchell will be a contributor. Joanne LaBeouf will continue to head the ad hoc committee until April 2023.
- Special Project – AMIKids project: Donna Habing provided an update.
 - AMIKids, an alternative school that provides education and general help to at-risk kids, is located at 501 Lemon Street, Green Cove Springs. An email is going

out November 10 regarding this project. Donna will be collecting the following items from November 12 through 19 at her home:

- Boys' pants: only khaki, black or camouflage size 30 to 44 (gently used or new).
 - Boys' belts size 30-42 (gently used or new)
 - Hygiene items: soap, deodorant, toothpaste, toothbrushes, shampoo.
- Special Project - Teen Court in Green Cove Springs: Donna Habing reported. Teen court is a program for youth ages 12-17. It is designed to divert qualified juvenile offenders from formal Juvenile Court. Program needs will be in line with appropriate teen court clothing when youths face a judge and a jury of their peers. The Board will revisit this project in January, 2023.
 - Seniors Project: Joanne LaBeouf asked if someone would be interested in following up on a project for seniors in need. Susan Mitchell reported that The Clay County Council on Aging went bankrupt. Clay County took it over and hired a management company in Jacksonville to run it. They may have an opportunity for assisting seniors that MPWC could consider. The Board will revisit this in January 2023. Anyone interested in taking the lead on this project, please contact Joanne LaBeouf at alabeouf@comcast.net.

V. New Business:

- Executive Officer and Committee Reports: (see attached). Updates to the report include:
 - Corresponding Secretary update: Lorna Broughton reviewed and, where necessary, streamlined the job descriptions.
 - Activities update: Joanne LaBeouf reported that the December 14 Holiday Luncheon will begin at 11:00 a.m.; clean up not later than 3 p.m. An email notice will be sent to members soon requesting RSVP's.
 - Fundraising/Luminaries: Sarah McWhorter provided an update on the status of the luminary project. The pamphlet is printed and ready. Those interested can pay by PayPal through the QR code on the pamphlet; for others, the payment process is the same as last year. All kits are packed and ready for block captains to begin selling on or around November 11.
- New project: Episcopal Children's Services, Green Cove Springs Center, runs the Head Start and Early Head Start programs. Members will be asked to bring donations to our December luncheon. An email with the list of requested items was sent to all members on November 6. A table for donations will be available.

VI. Other Business:

Susan Mitchell was recognized for her many years of service, especially for her role as MPWC's Treasurer since 2005, Newsletter Editor since 2002, not to mention her many other contributions. Lorna Broughton presented Susan with a gift from MPWC as a "thank you" for all that she has done and continues to do for the club. Joanne LaBeouf presented Susan with a PowerPoint documenting her time with MPWC.

VII. Adjournment: Meeting adjourned at 4:25 p.m. by Joanne LaBeouf.

Respectfully submitted,

Joanne LaBeouf, President

Executive and Committee Reports

November 2, 2022

EXECUTIVE REPORTS:

President's Report:

- MPWC has a total of 40 volunteer positions that need to be filled each year. This year 2022-23, 33 positions are filled which means that only 12.5% of needed volunteer positions are not filled. The most critical open position is Vice President.
- Norma Chao is stepping down as GCS Schools Director for personal reasons. She has done a great job of organizing her area and finding volunteers to fill the school liaison positions.
- The recording secretary will maintain a digital and hard copy of the official Board Minutes, Board Highlights, and the official General Meeting Minutes.
- Agenda:
 - A draft Board Agenda will be sent two weeks prior to the meeting. If a Board member has new business she wishes to add, contact the president. A final agenda is sent usually within 2 days of the meeting with committee reports.
 - There is no requirement that an agenda be sent for the General Meetings.
- Board Meetings & Minutes:
 - Board Highlights are a recap of salient issues addressed at the Board meeting. Members receive Board Highlights usually within 2 days of the Board Meeting.
 - Board Meetings: The Recording Secretary keeps a copy of the Board Minutes.
- General Meetings:
 - An email notice is sent to members prior to the general meeting. It includes the prior month's minutes and committee reports for approval.
 - Unofficial General Meeting Minutes are posted to the web site (official is posted once approved).
 - Official General Minutes of each meeting will be available to all members within a week of the meeting and will contain the following: the approved minutes, the sign-up sheet of attendees, and the Executive and Committee Report, all in one PDF document.

Treasurer Report: October, 2022

Vystar Statement Oct. 31, 2022		Actual Balance Nov. 2, 2022	
Unrestricted Checking Acct	\$176.03	Checking Acct	\$126.03
Unrestricted Money Market	\$5,095.36	Unrestricted Money Mkt	\$5,095.36
Savings Acct (Reserves)	\$8,076.93	Savings Acct (Reserves)	\$8,076.93
Maggie's Meals Acct	\$8,595.19	Maggie's Meals Acct	\$8,595.19
GCS Schools Acct	\$4,227.78	GCS Schools Acct	\$4,227.78
Scholarship Account	\$14,980.87	Scholarship Account	\$14,980.87

TOTAL AMOUNT IN UNRESTRICTED ACCOUNTS: \$13,298.32

TOTAL AMOUNT IN RESTRICTED ACCOUNTS: \$27,803.84

- Disbursements in October include \$900 for the new website (\$700 for contract to create it and \$200 for 5 months of website hosting and help. December 2022 through April 2023).
- A memorial donation of \$50 was made in Pete Belcher's name to Community Hospice.
- There is \$923.73 left to spend on the Clay Electric Grant for Maggie's Meals.

*As of November 1, 2022, the Clay Electric Grant money has been depleted.

- \$274.24 was the cost of the September meal for the JV football team.
- The GCS Schools committee spent \$512.99 in October for various items.

Corresponding Secretary Report: A \$50.00 donation was sent to Community Hospice and Palliative Care in memory of Pete Belcher.

COMMITTEE REPORTS:

Activities: Joanne LaBeouf

- November 9 meeting: “Bring and Take” is back. Bring a book or jewelry or both and go home with something different. Bob H. Lee, Veteran Florida wildlife officer and author has been postponed until April’s general meeting.
- December Luncheon: Wednesday, December 14, at the Activity Center of Sacred Heart. Anne Bastress and Debbie Shvetzov will manage food; Nancy Catudal and Jackie Maneval will manage table decorations; and Marty Essex will manage the entertainment activities for the day. Lorna Broughton will oversee “Carols”.

Communications: Sandy Waldrup

- Emails notices to members: The Carts & Candy event on October 28; the Winn-Dixie flower bouquet fundraising for Maggie’s Meals; volunteers to assemble holiday deer on behalf of the HOA; luminary kit assembly date; Dee Butler’s email address change; scooter request for Nancy Seago; and the passing of Kim Belcher’s husband.
- Directory: The member database was forwarded to Jon Bastress, Home Owner’s Association (HOA), at his request with Board approval at its October meeting.
- Historian: *The Clay Today* article about the Tea Room outing was given to Marcia Blackwell, our Historian, for our scrapbooks. The same article appeared in the *Keystone Heights Herald*, October 20.
- Printshop: Susan Mitchell is finishing the pamphlet needed for luminaries.
- Webmaster: The Web 904 Ad Hoc Committee finished training; the present site will transfer to our new site November 9. The ad hoc committee will stay in place with access to help from Web 904 until April 2023 at which time MPWC will switch to a hosting only contract with Web 904. As of November 9, Sandy Waldrup will oversee the committee.

Fundraising:

Luminaries: **Sarah McWhorter**

- Pamphlet: The November luminary sale pamphlet is ready to print. Block captains use the pamphlet to order kits for residents. As an option, PayPal can be used for ordering and paying with a QR code.
- Block Captains: Sarah will contact the block captains individually to get their block information to them and answer questions they may have.
 - Kits will be put together Friday, November 4, at 10 o’clock and again Tuesday, November 8, at 10 o’clock at Sarah’s house: 3745 Constancia Drive.
 - Block captains still needed for parts of Oglebay and Grand Victoria Court. Sandy Waldrup will send a “last call” email this week.
- Banners: Sarah will work on getting the dates changed for the neighborhood banners.

Grants: Nancy Nettuno

- Reinhold Breakfast: Nancy Nettuno, Linda Werring, Susan Mitchell and Lorna Broughton attended a Reinhold foundation sponsored breakfast on October 18. The takeaway for nonprofits

was that nonprofits need to communicate constantly with board members and their clients, and they need to brainstorm and adapt to whatever it takes to continue their services.

- Clay Electric Grant:
 - Pam Brame Director of Maggie's Meals (MM) advised that the Clay Electric grant fund is spent.
 - Nancy Nettuno and Susan Mitchell will develop a close-out report for the grant.
 - The Board decided to wait to apply for any further grants.

Maggie's Meals: Pam Brame

- Charles E. Bennett (CEB) volunteers have taken on the responsibility of getting the food to needy students.
- Maggie's Meals is funded until the end of the school year and the program will continue assuming someone steps up not later than December to be the director.

Membership:

- Sunshine: (Sharon Murphy)
 - October 19: Phyllis Skarbrevik – get well card (covid)
 - October 20: Joe Thill – get well card
 - October 22: Kim Belcher – Sympathy card and \$50 donation to Community Hospice of N.E. Florida.
 - October 28: Marsha Parker – get well (eye surgery).
- Helping Hands: As requested, MPWC provided desserts for the Pete Belcher reception.

GCS Schools: Joanne LaBeouf

- Charles E. Bennett (CEB): Pam Brame was notified that all requests for CEB must be approved by Dr. Cagle.
- Bannerman: Mary Austin reports that in September MPWC donated several requested items for the students in Ms. Walkers 11th grade History class. Last week her class placed highest on the U.S. History progress monitoring scores in the Clay County School District. Currently Mary is working with the counselor at Bannerman to provide incentives for Citizenship student of the week; the type of incentive is under review.
- GCS Junior High: Barbara Syzmanski provided snacks for Green Cove Middle School per the request of a counselor.
- Clay High: Mary Kendall has nothing to report.

Scholarships: Joanne LaBeouf

- The scholarship flyer is posted on the Clay High senior google classroom for girls to access and use to request an application. One girl has already requested a form. A "success story" among former MPWC recipients has been identified and will appear in the Luminary Pamphlet.

Magnolia Point Women's Club

Attendance at 11 / 9 / 22 Meeting

Please Sign In

1. Lee Butler	26.
2. DIANNE DEARTH	27.
3. Bonnie Sprinkle	28.
4. Suzanne Foster	29.
5. Kimberly Schlosser	30.
6. BARBARA ADAMS	31.
7. Nancy Nettuno	32.
8. Susan Mitchell	33.
9. Barbara Caber	34.
10. Lynn Broughton	35.
11. Linda King	36.
12. Joanne LaBeauf	37.
13. Marcia Blackwell	38.
14. Marjorie Martin	39.
15. Kathy Rossell	40.
16. Anne Bastress	41.
17. Lois Miller	42.
18. Sandy Old Waldrop	43.
19. Judy Sessions	44.
20. Joanne Montzke	45.
21. Shirley Crook	46.
22. Donna Habing	47.
23. Sarah Whorter	48.
24. Jackie Manard	49.
25.	50.

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Maggie’s Meals: Pam Brame

- Charles E. Bennett (CEB) volunteers are doing an amazing job of taking care of getting the food to needy students and really seem to enjoy doing it!
- MPWC members’ past and present dedicated efforts have been very instrumental in boosting CEB parent volunteers’ efforts today.
- CEB began this school year with 50 financially qualified students and they are up to 100 now. Whether that number grows or not is unknown.
- Maggie’s Meals is funded until the end of the school year and the program will continue assuming someone steps up not later than December to be the director responsible for buying food and delivering it to classrooms. A notice will be sent out regarding this open position.

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